

Monday, 19th October 2020

Dear Parent/Carer,

Face masks in the academy

Now that London has entered the 'high' Covid alert level, **all students must bring a face mask to the academy every day.** This is effective immediately.

Face coverings should be worn by staff, students and visitors when moving around indoors, such as in corridors and communal areas where social distancing is difficult to maintain. However, face coverings should not be worn in classrooms, as they may inhibit teaching and learning.

Please find below the details of when students should wear their face mask:

Wear a face mask	Don't wear a face mask
<ul style="list-style-type: none"> - On public transport - When entering through the student gate (so that duty staff can check that you have a mask) - During morning line-up (so that you are ready to enter the building) - In corridors - In stairwells - When moving around the canteen (i.e. when entering, queueing, clearing your plate and leaving) 	<ul style="list-style-type: none"> - In classrooms - In the playground - Whilst eating in the canteen - In assembly (as students are sat in their tutor groups, which are socially distanced from each other)

When face masks are worn, they must cover both the nose and mouth. Students can choose to wear a disposal mask or a reusable mask, but the latter should be plain coloured and not overly-styled.

It is reasonable to assume that staff and students now have access to face coverings, due to their increasing use in wider society. However, the academy will have a small contingency supply available for anybody who might forget to bring their own one. On the first occasion that a student forgets to bring a face mask, a courtesy call will be made to a parent/carer. On any subsequent occasion, the student will be set a detention, similar to if they had forgotten a compulsory piece of equipment. If your child has a medical condition that prevents him or her from wearing a face mask, please contact your child's Head of Year to discuss this.

Yours faithfully,

Mr. T MacDowall

Principal