

Dear Parent/Carer

## **PARENT GOVERNOR ELECTION**

I am writing to inform you that there are **two** vacancies for the role of parent governor on our Local Governing Body, and to invite nominations to fill these vacancies.

### **The role of the Local Governing Body (LGB)**

Our LGB has a vital role to play in driving up whole school and pupil performance, through:

- Building productive relationships with the Principal and senior leaders;
- Ensuring clarity of vision, ethos and strategic direction;
- Holding the Principal to account for school performance; and
- Ensuring the voices of stakeholders are heard.

Our LGB is passionate about education and committed to continuous school improvement to ensure the best possible outcomes for our pupils.

### **The role of the parent governor**

Governors act in accordance with the '[Nolan Principles](#)', the seven principles of public life. All governors have the same roles and responsibilities; as a parent governor, you will work as part of the LGB to ensure it effectively carries out its duties. You will also play a vital role in ensuring that the LGB is connected with parents and the local community, and bring a parental perspective to LGB business discussions. To be a parent governor you should have:

- A strong commitment to the role and to improving outcomes for **all** children;
- Good communication skills, curiosity, and a willingness to learn and develop new skills; and
- The specific skills required to ensure the governing board delivers effective governance.

Our LGB is keen to hear from candidates with skills in the following areas, although this is not essential:

- Safeguarding, Special Educational Needs, and business.

At Future Academies, our Local Parent Governors serve a 3 year term of office. The role and responsibilities of a local governor are set out in further detail in the attached role description.

There are some circumstances in which a person may not be permitted to stand for the role of local parent governor, and these are detailed on the attached nomination form.

Phoenix Academy takes its safeguarding responsibilities very seriously and all governors are subject to statutory appointment checks including an enhanced Disclosure and Barring Service check, which will be completed on appointment.

### **What we expect from our governors**

- Attendance at a minimum of 3 meetings per year. Dates for 2020-21 academic year are: 11/11/2020, 24/03/2021, 16/06/2021
- Maintaining confidentiality in line with the Governors' Code of Conduct.
- Ensuring appropriate and respectful communication at all times, in line with the Governors' Code of Conduct and communications guidance.
- Commitment to training and development.

- Structured and focused visits to the school, ideally once per term.

### How to apply

The deadline for nominations is **12 noon on Friday 27th November 2020.**

If you would like to stand for election, please complete the attached nomination form and return it either by post or email to the following address: Jonathan Been, Future Academies, Lupus Street, London, SW1V 3AT. Email: [Jonathan.Been@futureacademies.org](mailto:Jonathan.Been@futureacademies.org). Postal application forms must be submitted in good time to meet the deadline.

Parents/carers putting their names forward should provide a brief statement (maximum 150 words) for inclusion in the ballot paper, giving:

- evidence of the extent to which you possess the skills and experience the LGB desires;
- your commitment to undertake training to acquire or develop the skills to be an effective governor;
- if seeking re-election, details of your contribution to the work of the LGB during your previous term of office; and
- how you plan to contribute to the future work of the LGB.

If only two nominations are received, they will be automatically elected as local parent governors. If there are more applications than there are vacancies, a secure ballot will be carried out electronically. We will inform you closer to the time if we have to do this.

Interested candidates can contact the Trust's Governance Lead, Tracy Simmons [tracy.simmons@futureacademies.org](mailto:tracy.simmons@futureacademies.org), for further information about the role if required.

Yours faithfully

Tony MacDowall  
Principal  
Phoenix Academy